



**MINUTES
WESTON WATER SUPPLY
MONTHLY & ANNUAL MEETING
July 25th, 2016**

Board Members: Tony Del Plato
Kevin Thomson
Linne Shields
Larry McNeny
Jason Cole

Absent:

Secretary: Brian Shields

Visitors: Patti Harrington
James Atkins

Tony Del Plato called the Meeting to order at 7:00 p.m.

1. Approval of Minutes for June 27th, 2016 Meeting:

Motion for approval: Larry McNeny
Second the motion: Kevin Thomson
Motion passed and was unanimously approved.

2. Approval of Financial Statement:

Motion for Approval: Kevin Thomson
Second the Motion: Linne Shields
Motion passed and was unanimously approved.

3. Input from Members:

Patti brought to board's attention need for written transferable easement agreement with Mrs. Jones.
Patti brought to board's attention discrepancies in Collin CAD listing for tower site, well site.
James brought to board's attention need to replace valve at Rigsby & 171; Cashon needs to shut off & replace valve. James will check price with Cashon.

4. Board Members/Staff Input: The following items were discussed

Tony confirmed that RVS was not having issues printing the meter reading worksheets for Rigsby.
We will continue posting the meeting agendas outside of the office and at the post office in addition to posting them online.
Brian presented progress on the in-progress update to the office procedures manual. The content will be completed and a format for the hard copy will be decided at a later date.

5. Discussion & Appropriate Action: Upcoming Activities

The fence won't be fixed over the weekend.
Need to upgrade Dallas Security.

Review of storage tank inspection report.

Motion made to adjourn meeting:

Motion for Approval: Kevin Thomson

Second the motion: Jason Cole

Motion passed and was unanimously approved.

8:58 p.m. Meeting was adjourned

Respectfully submitted:

Brian Shields

Date

Approved:

Tony Del Plato, President

Date