



Weston, Texas

**MEETING MINUTES  
WESTON WATER SUPPLY CORPORATION  
MEETING OF THE BOARD OF DIRECTORS**

**Monday, January 31, 2022**

**7:00 p.m. – 108 Main St., Weston, TX 75097 [NOTE CHANGE IN MEETING LOCATION]**

The Weston Water Supply Corporation (“WWSC”) Board of Directors will hold a Meeting on **Monday, January 31st, 2022 at 7:00 p.m.** The meeting will be held at 108 Main St., Weston, TX 75097. The Board of Directors may discuss, consider, and take all necessary action, including expenditure of funds, regarding each of the following agenda items:

**Agenda:**

**1. Roll Call; Determination of Quorum.**

The meeting was called to order at 7:10 p.m. The Board members present included Vice President Epi Goldstein, Secretary Edwin Case, Mitch Levine, and Treasurer Matt Karcher. Board President Kevin Thomson was not present, and listened in by phone pursuant to the Texas Open Meetings Act.

**2. Input from Members/Public Comment.**

The Board received public comment from Council Member Maria Whitworth regarding usage history. Board member Matt Karcher showed Ms. Whitworth on how to access that information online.

**3. Approval of Minutes from December 15, 2021 Meeting.**

Matt Karcher made a motion to approve the December 14, 2021 minutes. Mitch Levin seconded the motion. The motion was approved unanimously.

**4. Review and approval of current Financial Statement; review current finances.**

Edwin Case made motion to approve. Epi Goldstein seconded the motion. The motion was approved unanimously.

**5. 2022 Annual Meeting/Director Election Items.**

**a. Appoint Credentials Committee and Election Auditor.**

Edwin Case made a motion to appoint Matt Karcher as the WWSC Board member on the Credentials Committee, Jason Cole as the member of the public, and Carmen Laguardi as the Election Auditor. Epi Goldstein seconded the motion. The motion was approved unanimously.

**b. Approve date of 2022 Annual Meeting/Director Election and materials for distribution to members.**

Ewin Case made a motion to set April 25, 2022 as the Annual Meeting date. Epi Goldstein seconded the motion. The motion was approved unanimously.

**6. Review and determine further action on winterization of tower and well buildings.**

An updated was provided on the new tower ground site, and the weatherization related to same. Mitch Levine provided an update on the temperature monitor for the site. An electrician suggested moving the information down to the water well site, and a bid will be forthcoming on how much that will cost. An update was provided on the chlorine regulator. An update was provided on the requirement to prepare an emergency preparedness plan, a detailed report due to TCEQ by March 1, 2022. An estimate from the electrician on the generators is coming as well. Edwin Case made a motion that Board President Kevin Thomson be delegated the authority to instruct Patterson Water Supply, LLC to prepare the emergency preparedness plan and to obtain the bids discussed. Matt Karcher second the motion. The motion was approved unanimously.

The Board discussed the requirement to submit a water use survey to the Texas Water Development Board. Edwin Case made a motion that Patterson Water Supply, LLC complete the water use survey on behalf of Weston WSC. The motion was seconded by Mitch Levine. The motion passed unanimously.



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**7. Review and determine action on possible Tariff changes regarding maintenance fees and re-reads.**

The Board discussed the expenses increasing due to re-reads. Edwin Case motion to approve a process for re-reads and to coordinate same with Patterson Water Supply, LLC. Matt Karcher seconded the motion. The motion passed unanimously.

**8. Review and determine further action on capital improvements including pump enhancements.**

An update was provided that the system has approximately 290 connections. No action was taken on this agenda item.

The Board convened into executive session at 8:12 p.m. pursuant to Section 551.171 of the Texas Government Code.

**9. Legal update:**

- a. Federal court lawsuit and Temporary Restraining Order preventing decertification – *Weston Water Supply Corporation v. Peter Lake, Will McAdams, and Lori Cobos, in their official capacities as Commissioners of the Public Utility Commission of Texas and Honeycreek Venetian, LLC.***

The Board convened into open session at 8:49 p.m. No action was taken on matters discussed in executive session.

**10. Board Member update:**

**a. Financial and budget information**

The Board discussed Matt Karcher preparing the 2022 budget materials for approval at the next meeting. No action was taken.

**b. Customer service matters**

**c. System maintenance**

The Board discussed system maintenance and plans for future water supply. No action was taken.

**d. New connections**

The Board discussed new meter requests. No action was taken.

**e. Non-standard service requests**

The Board discussed the three non-standard service applications filed. No action was taken.

**f. New developments in CCN**

The Board discussed new developments. No action was taken.

**g. Disconnects**

The Board discussed the disconnect process and how Patterson Water Supply, LLC has caught up and the process is working. No action was taken.

**11. Adjourn.**

Edwin Case made a motion to adjourn the meeting at 9:25 p.m. Epi Goldstein seconded the motion. The motion passed unanimously.